

## AGENDA

Meeting: Online (Zoom) Board Meeting

Date: 12<sup>th</sup> October 2022 Time: 14:00 - 16:00pm

Location: Zoom

Item No.	Description	Paper Ref.	Action /Document	Timing	Lead
1.	Welcome.	Verbal		14:00	Chair
2.	Apologies for Absence & Declarations of Interest	Verbal			Chair
3.	Minutes and Matters arising /Action log	Document			Chair
	<b>Personal/Workload</b>				
4.	Changes in personnel and Workload	Verbal		14:10	AS
	<b>CHIEF OFFICER/CHAIRS REPORT</b>				
5.	Report of the HWWB Chief Officer Incl: complaints received & 'What has changed'	Verbal		14:30	AS
	<b>ENTER &amp; VIEW/ Engagement Visits</b>				
6.	Asylum seeker survey	Verbal		14:35	AS/SC
	<b>Activity</b>				
7.	- HWWB Asylum seekers survey - Thinking Together 6	<a href="#">Survey</a> Verbal		14:40	AS/AB
	<b>Issues Report</b>				
8.	<u>Contact &amp; Issues Report</u> - - VOD - CAMHS	Verbal <a href="#">Document</a>		14:45	AS
	<b>QUALITY AND PERFORMANCE</b>				
9.	<u>Community Engagement</u> - West Berks Diversity Forum - West Berks Maternity Forum - West Berks Maternity with ICS lead and EDC project	Verbal Verbal Verbal		14:50	AS/JNS
10.	ICS Update - Update	Verbal		14:55	AS
11.	Work Plan 2022/2023	Verbal/TBC		15:00	AS
	<b>AOB</b>				
12.	Meeting close, date for next meeting 12/12/22 11am - Broadway House	Verbal		15:10	All
	<b>Appendix for Information</b>				

Action log 12/10/22

Date of Meeting	Item No from agenda/minutes	Action Required	Action lead	Action taken	Status	Comments on latest position
12/10/2022	9	West Berks maternity	AS/JNS		Ongoing	Work with ICS lead and EDC project.
01/03/2022	7	Thinking Together 6	AS/MF/AB	Several meetings have taken place.	Ongoing	Planning an event around young peoples health and the CAMHS report Oct 25.  Postponed due to staffing issues Mar - 2023
02/08/2022	6	HWWB Asylum seekers Survey and report	AS	Shared on social media	Ongoing	47 responses
30/03/2021	8	VOD – PW has suggested that a steering group be set up to tackle some of the issues.  Now PW has left we need to fill this position with someone to lead VOD.	TBC		Ongoing	Move to the second quarter of 2022
07/12/2020	9	Quality Framework	AS/MF	Update the board	Ongoing	Deadline: Dec 2022