

Minutes of the of Healthwatch West Berkshire Board Meeting: March 10th, 2020 12.00 – 2.00pm

Kintbury Coronation Hall, Kintbury, RG17 9TX

Present	Andrew Sharp Mike Fereday Lesley Wyman Karen Swaffield Dr Adrian Barker Amanda Cunnington Martha Vickers Alice Kunjappy-Clifton Nathan Pope	Chief Officer, Healthwatch West Berkshire (HWWB) Interim Chair Board Member Board Member Board Member Board Member Board Member Development Officer, Healthwatch West Berkshire Digital & Social Media Officer	AS MF LW KS AB AC MV AKC NP
	Michelle Paice	Admin & Information Officer, HWWB	MP

Abbreviations:

- HWWB - Healthwatch West Berkshire
- CCG - Clinical Commissioning Group
- ICS - Integrated Care System
- H&WBB - Health & Well Being Board
- HWE - Healthwatch England
- MHAG - Mental Health Action Group
- PCN - Primary Care Network
- CQC - Care Quality Commission
- BAMER - Black & Minority Ethnic, Refugee
- CAMHS - Child & Adolescent Mental Health Service

Item No.	Agenda Item	Action
1.	Welcome and Introductions by MF	
2.	<p>Apologies for Absence & Declarations of Interest</p> <p>JM</p> <p>Declarations of Interest AS –Chair of West Berks Rapid Response Cars. AB – Patient Leader at Royal Berkshire Hospital MV – West Berkshire Councillor</p>	
3.	<p>Minutes of the meeting held 10th December 2019 signed accurate & factual</p> <p>Matters arising / Action Log</p>	

	<p>Item 1 - MV went to a training session, it was members only and AS wasn't able to attend. Pete Campbell not Paul Coe</p> <p>Item 2 – to work with AO on accessible workplan</p> <p>Item 5 – ongoing – volunteer board member AC has shown interest.</p> <p>Item 7 – close the item.</p>	
4.	<p>Healthwatch England Quality Framework & Theory Change</p> <p>AS explained that HWWB are already doing a lot of the things mentioned in the framework. Healthwatch England (HWE) have made a commitment to all Healthwatch that they must sign up to the framework and must complete formal work by May 2023. Thirty Healthwatch have piloted the scheme and then in May 2020 they will produce a timetable.</p> <p>KS – suggested putting the framework into a table</p> <p>AB – suggest a half day meeting to look at it and adapt it to HWWB.</p> <p>MV – HW's are different, are we one of the smallest? That will influence, restrictions due to size.</p> <p>AS has suggested that the framework become a standard item on the agenda going forward.</p>	
5.	<p>Sir Robert Francis Letter / Local Funding Crisis</p> <p>AS explained, who Sir Robert Francis is to the public. AS explained, he is the chair of HWE. HWWB met him at the awards.</p> <p>Sir Robert Francis is concerned that the model he created in 2012 has been 'savaged' by cuts. AS told the board that Health and Social landscape was very different in 2012/2013, there is more demand on the services now and there is less money. Sir Robert Francis wrote to the secretary of state. AS reminded the board that he will respond to letters and you can ask for meetings with him and he is receptive.</p>	
6.	<p>Chief Officer Report</p> <p>AS told the board that he has had meetings with Rick Jones – chair of H&WBB. As the budget has decreased but the workload has increased.</p> <p>AS informed the board that the 'End of Life' event had been postponed due to the election, the second time it has been postponed is due to not securing all the necessary funding needed for the event. AS explained, it's an event that is opening the doors to talk about death in a positive way. AS told the board that the event will hopefully take place in Autumn.</p> <p>AS informed the board about the proposed Merger of Berkshire West, Bucks & Oxfordshire CCG to make one CCG with one accountable officer. They didn't allow</p>	

	<p>extra time for discussion of this as the Health and Wellbeing Board. The consultation response was 171 against, 21 for but the report to the CCG meeting discussing it claimed that there was no strong feeling either way. In the consultation response, there wasn't any GP or single elected member who was in favour of it.</p> <p>HWWB feels that it won't contain the local feel even though they have stated it will.</p> <p>HWWB are writing to the NHS to comment on the ICS. HWWB have suggest that there should be a two CCG models. Bucks and Ox together and then BW on its own.</p>	
7.	<p>Enter & View</p> <p>AKC informed the board that the report has gone to the centre and we are waiting for a response. HWWB are planning on two more Enter & Views. AKC extended her thanks to the volunteers.</p>	
8.	<p>Contact & Issues Report</p> <p>AS informed the board that the Maternity Report was supposed to be present to the H&WBB at the end of March. HWWB organised a local survey and just under 200 people responded. AS told the board that there is more work to do on the report. The responses are showing that there is an issue with maternity locally and nationally.</p> <p>LW told the board that HWWB may not uncover big issues but there might be smaller issues, that need to be addressed.</p> <p>AS told the board that maternity isn't talked about at the H&WBB. AS has asked the board to submit formal questions to the H&WBB as not enough questions are asked at the meetings.</p> <p>AS asked that HWWB to let the board know 2 weeks before meetings to ask questions to the H&WBB.</p> <p>AS explained that it has taken eighteen months to get around to the next Thinking Together. The next Thinking Together is booked for March 26th at St Nicks church – mental health and mental health crisis.</p>	
9.	<p>Community Engagement</p> <p>AKC explained that the BAMER cricket match won't be in May will more than likely be August now. AKC told the board that there are five cricket teams, it's a sporting event plus food afterwards. HWWB will still go on May 2nd to the pre-existing event.</p> <p>AKC told the board that HWWB are still looking for Enter & View volunteers. HWWB have 19 volunteers.</p> <p>Safeguarding training – 14th April 2020</p> <p>Dementia Friendly Session – May 11th 2020</p>	

	AKC told the board that HWWB social media presence is increasing and HWWB are getting more followers via twitter & Facebook.	
10.	<p>STP/ICS/PCN Update</p> <p>AS explained, this had been covered earlier in the report. AS told the board it's important for the public/patients to come to HWWB and talk about the changes once they start to happen. AS told the board that Fiona Wise, Corrine Yates, David Clayton Smith have agreed to fund a joint Healthwatch Officer for the five local Healthwatches for the STP. This will be a very positive step forward.</p>	
11.	<p>Workplan 2020</p> <p>AS told the board that it will be up on the website in the next month. HWWB will work with AO for an easy read version. AS informed the board there are no major changes to the previous year.</p>	
12.	<p>Coronavirus</p> <p>AS informed the board that HWWB are taking sensible procedures and following the guidelines and information.</p>	
13.	<p>Questions from the public</p> <p>No questions</p>	
14.	<p>Meeting close, date for next meeting</p> <p>Meeting closed at 2pm</p>	