

## AGENDA

Meeting: Online (Zoom) Board Meeting held in public

Date: 30<sup>th</sup> March 2021 Time: 1.00pm - 2.45pm

Location: Zoom online

| Item No. | Description   | Paper Ref.     | Action /Document | Timing | Lead                           |
|----------|---|----------------|------------------|--------|--------------------------------|
|          | <b>GOVERNANCE</b>   |                |                  |        |                                |
|          | <b>GOVERNANCE</b>   |                |                  |        |                                |
|          | Presentation from Dawn Baxendale<br>Chair of West Berkshire Parent Carer Forum  |                |                  |        |                                |
| 1.       | Welcome and Introductions<br>Public meeting in Zoom protocols   | Verbal         |                  |        | Chair                          |
| 2.       | Apologies for Absence & Declarations of Interest  | Verbal         |                  |        | Chair                          |
| 3.       | Minutes and Matters arising /Action log   | Document       |                  |        | Chair                          |
|          | <b>CHIEF OFFICER/CHAIRS REPORT</b>  |                |                  |        |                                |
| 4.       | Report of the HWWB Chief Officer<br>Incl: complaints received & 'What has changed'  | Verbal         |                  |        | AS                             |
|          | <b>ENTER &amp; VIEW/ Engagement Visits</b>  |                |                  |        |                                |
| 5.       | COVID-19 Care Home Visits   | Verbal         |                  |        | AKC                            |
| 6.       | Planned Great Western Hospital visit  | Verbal         |                  |        | AKC                            |
|          | <b>COVID-19</b>   |                |                  |        |                                |
| 7.       | Coronavirus- Recovery<br>COVID-19 Survey & Report   | Verbal         |                  |        | AS/KS/<br>ALL                  |
|          | <b>QUALITY AND PERFORMANCE</b>  |                |                  |        |                                |
| 8.       | Quality Framework & Website update  |                |                  |        | AS/MF                          |
| 9.       | Contact & Issues Report -<br>- Maternity Report<br>- Thinking Together 5<br>- VOD<br>- End of life  | Verbal         |                  |        | AS/AKC/<br>AB/<br>PW<br>AKC/AS |
| 10.      | Community Engagement<br>- Ethnically Diverse Communities/Groups (EDC/G)/<br>West Berks Diversity Forum<br>- West Berks Maternity Forum<br>- CAMHS<br>- Dental Survey<br>- Phlebotomy<br>- Volunteer Update including<br>- Social Media report | Verbal/on file |                  |        | AKC<br><br>LW &<br>AKC         |
| 11.      | JHWBS (Join Health and Well Being Strategy groups) focus groups   | Verbal         |                  |        | AS/AKC/<br>AB                  |

|     |   |            |  |  |       |
|-----|---|------------|--|--|-------|
| 12. | NHS White Paper Response  | Verbal     |  |  | AS    |
| 13. | STP/ICS Update - Update   | Verbal     |  |  | AS/MF |
| 14. | Workplan 2021/22  | Verbal/Doc |  |  | AS/MP |
| 15. | Royal Berkshire Hospital and Basingstoke Hospital (Hospital Improvement Programme) HIP2 | Verbal     |  |  | AS/MF |
|     | <b>DISCUSSION</b>   |            |  |  |       |
| 16. | Questions from the public/audience  | Verbal     |  |  | All   |
|     | <b>AOB</b>  |            |  |  |       |
| 17. | Meeting close, date for next meeting  | Verbal     |  |  | All   |